



Commission on Aging

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***APPROVED MEETING MINUTES
BOARD OF DIRECTORS MEETING
September 18th, at 1:00pm***

Call Meeting to Order: Roberta Kary – Chairperson @ 1:00 pm

Pledge of Allegiance

Roll Call: **ALL IN ATTENDANCE**

- Roberta Kary – Chair
- Peggy Poynter – Vice Chair
- Phyllis Piotrowski - Treasurer
- Chuck Corwin-Secretary
- Steve Perialas
- Kim Warner
- Kimberly Daniels
- Marc Milburn

Intro of Guests: Kathy Jernigan, St Helen Center Representative until 12/31/2024
SWORN IN AS ST. HELEN CENTER REPRESENTATIVE

Chairperson statement to Kim Warner – Please accept our deepest condolences

Excused Absence: **N/A**

Executive Director: **IN ATTENDANCE**

Reading of Mission Statement:

The purpose of the Roscommon County Commission on Aging is to promote the welfare, independence, safety, and health of our senior citizens through various programs

Approval of Agenda:

Motion by: **Steve Perialas**

Second by: **Kim Warner**

Approval: **ALL IN FAVOR**

Approval of Consent Agenda:

- Minutes-Board Meeting, August 21, 2024
- Financial Reports
- Day Lodge Report
- In-Home Service Report
- Food Service/MOW's Report
- Director's Report

Motion by: **Kimberly Daniels**

Second by: **Marc Milburn**

Approval: **ALL IN FAVOR**

Public Comment: *(please limit your comments to not more than 3 minutes)*

Emil Bellenbaum – statement regarding carry out meals and director

Director's Report:

- **Special thanks to VFW 4034 for the new flag**
- **Special thanks to all employees, volunteers, and Music in the Air for the beautiful Memorial Service honoring those who have passed within the past year**
- **Serenity Day Lodge is in the final stages of credentialing for the Veterans Affairs respite program**
- **Serenity Day Lodge submitted grants to NEMCSA for Caregivers**
- **NEMCSA Awarded \$52,588 for Kinship, Serenity Day Lodge, and Respite**
- **Houghton Lake roof repair is complete**
- **Houghton Lake one hot water tank repaired, and one replaced**
- **Senior Expo at the Northern Center this afternoon**

Controller Report: Tracy Baker

- **Investment and Interest income \$28,918.99**
- **Roscommon County Millage Final Payment of \$13,210.01**
- **Agency Insurance renewal up 23.4% from last year – agent is looking into a reduction**
 - **Suggested by Roberta Kary to obtain a quote from CAB in St. Helen and by Chuck Corwin to obtain a quote from Michigan Association of Senior Centers**
- **Cash Flow Projection is stable**
- **Reviewed meal, in-home service units, and Serenity Day Lodge units**
- **Agency is operating within budget parameters**

Old Business:

- Lease agreement for Annex – **Roberta Kary stated United Way of Roscommon County has decided against leasing the Annex.**

MOTION TO DIRECT THE DIRECTOR TO RESEARCH OTHER AVENUES FOR LEASING OF THE ANNEX AND PURSUE PROPOSALS FROM COMMERCIAL REALTORS REGARDING LISTING THE ANNEX FOR LEASE.

First: Kathy Jernigan

Second: Kimberly Daniels

Roll Call: Kim Warner – YES
Marc Milburn – YES
Steve Perialas - YES
Phyllis Piotrowski – YES
Peggy Poynter - YES
Chuck Corwin – YES
Kimberly Daniels – YES
Roberta Kary – YES
Kathy Jernigan - YES

MOTION PASSED

New Business:

- Approve motion for 2024-2025 Fiscal Budget as presented – **by the Finance Committee at the August 21, 2024, board meeting.**

Roll Call: Kim Warner – YES
Marc Milburn – YES
Steve Perialas - YES
Phyllis Piotrowski – YES
Peggy Poynter - YES
Chuck Corwin – YES
Kimberly Daniels – YES
Roberta Kary – YES
Kathy Jernigan - YES

MOTION PASSED

- Personnel Committee to present draft “tool” for Director’s 1 year evaluation
Discussion – include positive, negative, suggestions, and detailed comments

Director’s 1-year evaluations from the board are due to Personnel Committee Chairperson, Chuck Corwin, no later than 5:00 pm Monday, September 23, 2024

Director is not available to review the evaluation on October 16, 2024, and requested the review take place during closed session

- Administration Building Roof Quotes
(3) Roof replacement bids received and reviewed

MOTION TO AWARD BID TO R-FACTOR OF THE NORTH

First: Steve Perialas

Second: Kimberly Daniels

Roll Call: Steve Perialas – YES
Marc Milburn – NO
Phyllis Piotrowski – YES
Peggy Poynter - YES
Chuck Corwin – YES
Kimberly Daniels – YES
Kathy Jernigan – NO

MOTION PASSED

County Commissioner's Report: Marc Milburn – **Attended the wonderful Memorial Service**

Region 9 Advisory Committee Report: Chuck Corwin – **No meeting held in August. Next meeting on November 23, 2024, in Alpena**

Senior Center Reports:

Houghton Lake: (Phyllis Piotrowski)

- **Nominations from the Advisory Board will take place at the October Advisory Board Meeting**
- **Memorial Plaque is displayed**
- **Memorial Service was beautiful**

Roscommon: (Peggy Poynter)

- **Nominations from the Advisory Board will take place at the October Advisory Board Meeting**
- **Memorial Plaque is displayed**
- **Memorial Service was beautiful**

St. Helen: (Kathy Jernigan)

- **Guest Day had a good turnout**
- **Football Friday was fun**
- **Folks are socializing more, playing cards, bunco, etc. throughout the day**
- **October 2, 2024 "Coffee with a Cop"**

Public Comment: *(please limit your comments to not more than 3 minutes)*

Emil Bellenbaum

- Statement regarding the Mushroom House trip, its expenses, and his FOIA request
- Statement regarding the County Contract relationship and responsibilities of the COA

Board/Director Comments:

Steve Perialas – will not be seeking a reappointment due to personal reasons. Thanked the board.

Chuck Corwin comment – Asked Emil Bellenbaum if he is intentionally misquoting statements of the board. Emil Bellenbaum stated, “yes he does, at times”. Chuck stressed the importance of representing only the truth.

Kimberly Daniels comment - Clarified the vote regarding Carry-Out Meals Motion from August 21, 2024, board meeting and the reason for not continuing Carry-Out Meals. Asked Emil Bellenbaum to “stop saying the board is lying as it is misleading and wrong”.

Adjournment: @ 2:54 pm

Motion by: Steve Perialas

Second by: Peggy Poynter

Approval: ALL IN FAVOR

APPROVED