



Commission on Aging

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DRAFT MEETING MINUTES
BOARD OF DIRECTORS MEETING
October 16th, at 1:00 pm

Call Meeting to Order: Roberta Kary – Chairperson @ 1:00 pm

Pledge of Allegiance

Roll Call: **ALL IN ATTENDANCE EXCEPT STEVE PERIALAS**

- Roberta Kary – Chair
- Peggy Poynter – Vice Chair
- Phyllis Piotrowski - Treasurer
- Chuck Corwin-Secretary
- Kim Warner
- Kimberly Daniels
- Marc Milburn
- Kathy Jernigan

Intro of Guests: Heather Emerick, Serenity Day Lodge – **VA Contract update. Contract is signed and going through final approval stages. The VA is providing training for PTSD, Alzheimer's, etc. Payment from VA will be the maximum allowable amount from Medicare per service provided. Also has a new part-time employee. Commissioner Milburn requested Heather to present the VA program at the work session for the Board of Commissioners upon her return from vacation.**

Excused Absence: Debra Looney & Steve Perialas

Reading of Mission Statement:

The purpose of the Roscommon County Commission on Aging is to promote the welfare, independence, safety, and health of our senior citizens through various programs

Approval of Agenda:

Motion by: **Marc Milburn**

Second by: **Kim Warner**

Approval: **ALL IN FAVOR**

Approval of Consent Agenda:

- Minutes-Board Meeting, September 18, 2024
- Financial Reports
- Day Lodge Report
- In-Home Service Report
- Food Service/MOW's Report
- Director's Report

Motion by: **Kimberly Daniels**

Second by: **Kathy Jernigan**

Approval: **ALL IN FAVOR**

Public Comment: *(please limit your comments to not more than 3 minutes)*

Emil Bellenbaum – statement regarding staff, employee bonus amount, roof budget

Director's Report: N/A

Controller Report: Tracy Baker

- **Investment & Interest Income \$33,139.64**
- **Reviewed roof expenses and electrical improvements**
- **Reviewed Unexpected Income for the fiscal year**
- **Agency successfully operated within the budget parameters for 2023-2024 fiscal year**
- **Cash Flow Projection is stable through end of January 2025**
- **Reviewed meal, in-home service units, and Serenity Day Lodge units**
- **Reported on agency insurance quotes sent out to other agencies for quote (no luck)**

Old Business: Administration Building Roof. Roof is still being worked on.

New Business:

- Director's review, closed session.

MOTION TO ENTER INTO CLOSED SESSION TO DISCUSS THE DIRECTOR'S REVIEW @ 1:25 pm

First: Kathy Jernigan

Second: Phyllis Piotrowski

Approval: ALL IN FAVOR

MOTION TO EXIT CLOSED SESSION @ 1:58 pm

First: Kimberly Daniels

Second: Kathy Jernigan

Approval: ALL IN FAVOR

MOTION TO POSTPONE THE DIRECTOR'S SALARY REVIEW FOR FACT FINDING AND TO RECONVENE IN NOVEMBER FOR DISCUSSION AND TO MAKE A SALARY RECOMMENDATION.

First: Chuck Corwin

Second: Phyllis Piotrowski

Roll Call: Kim Warner – YES
Marc Milburn – YES
Phyllis Piotrowski – YES
Peggy Poynter - YES
Chuck Corwin – YES
Kimberly Daniels – YES
Kathy Jernigan – YES

- **ROBERTA KARY - READING OF THE NEMCSA LETTER OCTOBER 11, 2024, REGARDING AGENCY COMPLIANCE**
- **CHUCK CORWIN – STATEMENT REGARDING SERENITY DAY LODGE COMPLIANCE LETTER TO BE RECEIVED ANYTIME**

RESULTS OF ELECTIONS FOR CENTER BOARD MEMBER REPRESENTATIVE POSITIONS WITH TERMS EXPIRING 12/31/2024

- **ROSCOMMON CENTER REPRESENTATIVE - PEGGY POYNTER TERM ENDS 12/31/2026**
- **ST. HELEN CENTER REPRESENTATIVE - KATHY JERNIGAN TERM ENDS 12/31/2026**
- **HOUGHTON LAKE REPRESENTATIVE – KIMBERLY DANIELS TERM ENDS 12/31/2026**

County Commissioner's Report: Marc Milburn – Good food at the centers and would like Heather from the Serenity Day to offer bullet points for discussion of the VA Program for the Board of Commissioners.

Region 9 Advisory Committee Report: Chuck Corwin – Annual ACL Plan has been finalized. MMAP has put the program out for bids. DCW Premium Wage increase of \$0.20. 5% increase to MI Choice contractors base pay amount. Met with the new Nutrition Coordinator for NEMCSA Tyler Sluck.

Senior Center Reports:

Houghton Lake: (Phyllis Piotrowski & Kimberly Daniels)

- **Hosting a Halloween Party**
- **Election was held for Advisory Board officers**
- **Members voted to elect Kimberly Daniels for another term as the Houghton Lake center representative for the RCCOA Board**
- **Hosting a Christmas Party 12/11/24**
- **Family Feud Playoff on 10/21/24 at 1:00 pm at the Roscommon Center**
- **Bazaar will be held 11/16/24**
- **Veterans Luncheon on 11/11/24 with a performance by Music in the Air**

Roscommon: (**Peggy Poynter** & Kim Warner)

- **Pink Day Event was good**
- **Hosting a Pumpkin and Cookie Decorating Event**
- **Veterans Luncheon on 11/11/24**
- **Family Feud Playoff vs Houghton Lake Center on 10/21/24 at 1:00 pm at the Roscommon Center**

St. Helen: (**Roberta Kary** & **Kathy Jernigan**)

- **Hosting a Halloween Party 10/31/24**
- **Veterans Luncheon with a performance by the Patriot Choir on 11/8/24**
- **Groups are gathering after lunch**
- **Cardio Drumming happens daily with real good attendance**
- **Beginning Drumming is starting**

Public Comment: *(please limit your comments to not more than 3 minutes)*

Heather Emerick – statement regarding the Houghton Lake Chamber of Commerce Event where Roscommon County Commission on Aging was nominated for organization of the Year and Debra Looney was nominated for Citizen of the Year. She is also looking for Wii games for the Serenity Day Lodge.

Board/Director Comments:

Robert Kary reminded board members to get with **Chuck Corwin** and **Kimberly Daniels** for the 2025 Executive Board positions and the At-Large interviews will take place during the November meeting.

Chuck Corwin asked **Emil Bellenbaum** if he had correctly heard him say that **Pam** was fired, and **Patty O.** was forced out. **Emil** did not respond verbally. **Chuck** thanked **Emil** for his interpretation of the matter.

Adjournment: @ 2:38 pm

Motion by: **Marc Milburn**

Second by: **Kim Warner**

Approval: **ALL IN FAVOR**