



Commission on Aging

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DRAFT MEETING MINUTES
BOARD OF DIRECTORS MEETING
April 16th, 2025, at 1:00pm

Call Meeting to Order: Roberta Kary – Chairperson @ 1:01 pm

Pledge of Allegiance

Roll Call: **ALL IN ATTENDANCE**

- Roberta Kary – Chair
- Kimberly Daniels – Vice Chair
- Kim Warner
- Kathy Jernigan
- Janette Butler
- Peggy Poynter

Intro of Guests: **N/A**

Excused Absence: Chuck Cowin, Phyllis Piotrowski, Marc Milburn

Reading of Mission Statement:

The purpose of the Roscommon County Commission on Aging is to promote the welfare, independence, safety, and health of our senior citizens through various programs

Approval of Agenda:

Motion by: **Kimberly Daniels**

Second by: **Kim Warner**

Approval: **ALL IN FAVOR**

Approval of Consent Agenda:

- Minutes-Board Meeting, March 19, 2025
- Financial Reports
- Day Lodge Report
- In-Home Service Report
- Food Service/MOW's Report
- Director's Report

Motion by: **Kathy Jernigan**

Second by: **Janette Butler**

Approval: **ALL IN FAVOR**

Public Comment: *(please limit your comments to not more than 3 minutes)*

Emil Bellenbaum – Would like the board to look into the ability to sell soup as a fundraiser.

Director's Report: Debra Looney

- Easter Luncheon was well attended at all centers – total 367 meals delivered/served
- Request for Proposal Grants submitted to NEMCSA totaling \$185,250.00 (Respite, Serenity Day Lodge, Elder Abuse, Evidence Based Disease Prevention, Kinship)
- Short term goals update:
 - Communication Survey conducted with 159 respondents (109 use the Newsletter)
 - Computers for each center – St. Helen has a computer and AllPro is inspecting extra laptops to see if they can be used in Roscommon and Houghton Lake
 - Grant writing class has been scheduled with more information to follow
- Had a discussion with the Transit Authority regarding a “free ride day” for seniors possibly on National Senior Day in August
- Attending the Business Expo at the Northern Center on April 23rd
- Training for all In-Home Service Providers April 25th with Serenity Day Lodge staff manning a booth
- Consumer's Energy presentation will be at all centers with date to be determined
- Older Michiganians Day May 7th with lunch – contact Deb if you wish to attend

Controller Report: Tracy Baker

- Reviewed Income and Expenses for March 2025 and Year to Date
- Reviewed meal numbers, in-home service units, and Serenity Day Lodge units
- Cash Flow Projection is stable
- The Agency is successfully operating within the budget parameters
- Reviewed the Chase Bank Note Proposals

Old Business: Short Term Goals

All covered under the Director's report

New Business: Report the Pay Down or Pay Off
Tabled to May 21st, 2025 meeting as old business

County Commissioner's Report: N/A

Region 9 Advisory Committee Report: N/A

Senior Center Reports:

Houghton Lake: (Phyllis Piotrowski & Kimberly Daniels)

- 1,332 Congregate Meals served in March
- Averaging 110 congregates a day
- 16 Volunteers help in various areas from the kitchen to activities
- Easter Dinner was great and well attended
- Weekly Blood Pressure Clinic is appreciated by the congregates

Roscommon: (Peggy Poynter & Kim Warner)

- Congregate Meals are increasing
- Easter Dinner had a good turnout

St. Helen: (Roberta Kary & Kathy Jernigan)

- **Easter dinner and Bonnet Contest were good and well attended**
- **New people are coming into the center**
- **Holding Blood Pressure Clinics**
- **Cardio Drumming is well attended**
- **April 26 – White Elephant Sale**
- **May 5 – Cinco de Mayo Celebration with mock Margaritas**
- **May 14 – Open House with Gordon Food Service**
- **June 28 – Car Show**

Public Comment: *(please limit your comments to not more than 3 minutes)* **NONE**

Board/Director Comments:

Kimberly Daniels – The Business Expo on April 23rd at the Northern Center will have great resources available. Attendance is encouraged.

Debra Looney – Appreciates the letter to the Editor from Ed and encourages others to write about their experiences with the centers and agency. A letter from Laurie Sauer will be sent to each center outlining the restaurants that now accept SNAP.

Roberta Kary – Happy Passover and Happy Easter to everyone.

Adjournment: @ 1:50 pm

Motion by: Kathy Jernigan

Second by: Peggy Poynter

Approval: ALL IN FAVOR